



BOARD OF DIRECTORS REGULAR MEETING

**December 10, 2025
4:30 p.m.**



626 443 2297



www.upperdistrict.org



248 E. Foothill Blvd., Suite 200 - Monrovia, CA. 91016



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Securing Water Resilience for the San Gabriel Valley

**A REGULAR MEETING OF THE BOARD OF
DIRECTORS**

**Wednesday, December 10, 2025
4:30 P.M.**

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL OF BOARD OF DIRECTORS
4. ADOPTION OF AGENDA [1]
5. PUBLIC COMMENT

As provided under Government Code Section 54954.3, members of the public may address the Board on items considered on this agenda. Please complete the appropriate speaker's card and submit it to the Board Secretary. A three-minute time limit on remarks is requested.

6. COMMITTEE REPORTS [2]

- (a) Water Resources and Facility Management Committee (Treviño, Chair – Garcia, Vice-Chair) Minutes of meeting held on December 1, 2025 enclosed.

7. CONSENT CALENDAR [1]

- (a) Minutes of a regular meeting of the Board of Directors held on November 12, 2025 at 4:30 p.m.
- (b) List of Demands
- (c) Financial Reports – October 2025
 1. Financial Statements
 2. Director's Public Outreach
- (d) Professional service contract amendment with John Robinson Consulting, Inc. for as-needed engineering support services in the amount of \$50,000 for a total contract amount not to exceed \$100,000 through June 30, 2026.
- (e) Professional services task order amendment with Stetson Engineers, Inc. for engineering support services related to preparation of a Golden Mussel prevention and control plan in the amount of \$50,000.
- (f) Receive and file the Annual Comprehensive Financial Report for the fiscal year ended June 30, 2025.

- (g) Negotiated Exchange of Property Tax Revenues from Annexation No. 303 to County Sanitation District No. 15.

8. ACTION/DISCUSSION ITEMS [1]

- (a) Adopt Resolution No. 12-25-673 Honoring and Commemorating the Outstanding Service and Accomplishments of Evelyn Rodriguez, Chief Financial Officer, upon her retirement (*Resolution No. 12-25-673 enclosed*)

Recommendation

Staff recommends the Board of Directors consider the adoption of Resolution No. 12-25-673, as presented.

- (b) Professional Services Agreement with VC3 for Information Technology (IT) Management and Support Services (*Staff memorandum enclosed*)

Recommendation

Staff recommends the Board of Directors authorize the General Manager to execute a professional services agreement with VC3 (formerly Accent Computer Solutions, Inc.) for information technology management and support services for a term commencing December 1, 2025 through December 31, 2026 for a total not-to-exceed amount of \$100,000.

9. INFORMATION ITEMS [2]

- (a) Press Releases and News Articles

10. ATTORNEY'S REPORT [2]

11. ENGINEER'S REPORT [2]

12. GENERAL MANAGER'S REPORT [2]

13. METROPOLITAN REPORT [2]

14. WATER QUALITY AUTHORITY REPORT [2]

15. WATERMASTER REPORT [2]

16. AB 1234 COMPLIANCE REPORT [2]

17. DIRECTOR'S COMMENTS [2]

18. FUTURE AGENDA ITEMS [1]

19. ADJOURN TO CLOSED SESSION – None.

20. ADJOURNMENT – To a regular meeting of the Board of Directors to be held on January 14, 2026 at 4:30 p.m. at 248 E. Foothill Blvd. Room #103, Monrovia, CA 91016.

LEGEND: [1] INDICATES ACTION ANTICIPATED BY BOARD OF DIRECTORS ON THIS ITEM
[2] INDICATES INFORMATION ITEM - NO BOARD ACTION NECESSARY

PRESIDENT JENNIFER SANTANA, PRESIDING



American Disabilities Act Compliance *(Government Code Section 54954.2(a))*



To request special assistance to participate in this meeting, please contact the District office at (626) 443-2297.