



UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
 Public Hearing and Regular Board Meeting Minutes
 Wednesday, May 28, 2025 | 4:30pm

A public hearing and regular meeting of the Board of Directors was called to order at 4:30pm at the District office located at 248 E. Foothill Blvd, Rm. 103, Monrovia, California. The presiding officer was President Jennifer Santana.

ROLL CALL

DIRECTORS PRESENT: Treviño, Chavez, Garcia, and Santana

DIRECTORS ABSENT: Fellow

STAFF PRESENT: Tom Love, General Manager; Steven O'Neill, District Counsel; Steve Johnson, District Engineer; Patty Cortez, Assistant General Manager; Evelyn Rodriguez, Chief Financial Officer; Venessa Navarrette, Executive Assistant; Jessica Hernandez, Administrative/Accounting Assistant and Yesenia Bugarin, Intern

OTHERS PRESENT

Kelly Gardner, Lenet Pacheco, and Michelle Lasse

ADOPTION OF AGENDA

On motion by Director Treviño, second by Treasurer Garcia, the agenda was adopted by the following vote:

AYES: TREVIÑO, CHAVEZ, GARCIA, AND SANTANA
NOES: NONE
ABSTAIN: NONE
ABSENT: FELLOW

PUBLIC HEARING

President Santana opened the public hearing for public comments regarding proposed reauthorization of a water availability standby charge for fiscal year 2025/26.

CLOSE PUBLIC HEARING

President Santana asked if there were any public comments to come before the board; there being none, the President closed the public hearing.

PUBLIC HEARING

President Santana opened the public hearing for public comments regarding proposed increase in compensation of Board Members.

CLOSE PUBLIC HEARING

President Santana asked if there were any public comments to come before the board; there being none, the President closed the public hearing.

ADJOURN TO REGULAR MEETING

President Santana asked if there were other items to come before the meeting; there being none, the public hearing was duly adjourned to a regular meeting of the Board of Directors.

PUBLIC COMMENT

None.

COMMITTEE REPORTS

(a) Government Affairs and Community Outreach Committee

CONSENT CALENDAR

On motion by Director Treviño, seconded by Treasurer Garcia, the consent calendar was approved by the following vote:

AYES: TREVIÑO, CHAVEZ, GARCIA, AND SANTANA
NOES: NONE
ABSTAIN: NONE
ABSENT: FELLOW

- (a) Minutes of a special meeting of the Board of Directors held on May 07, 2025 at 4:30 p.m.
- (b) List of Demands
- (c) Financial Reports – March 2025
 - 1. Financial Statements
 - 2. Quarterly Report on District Investments
 - 3. Director’s Public Outreach
- (d) Legislative Bill Summaries and Bill Positions: AB 514, AB 580, AB 810, H.R. 1267, H.R. 2093, H.R. 2269, H.R. 2597, and S. 1092 which are consistent with the District’s 2025-26 Legislative Policy Principles adopted by the Board in January 2025.
- (e) Negotiated Tax Exchange Resolution Annexation of L-077-2024

ADOPT ORDINANCE NO. 25-1, IMPOSING STANDBY CHARGES FOR FISCAL YEAR COMMENCING JULY 1, 2025

The General Manager provided background on the standby charge, originally imposed in FY 1992-93 and currently set at \$10 per parcel or acre, generating approximately \$2.05 million for recycled water and conservation efforts.

On motion by Director Treviño, seconded by Treasurer Garcia, Ordinance No. 25-1, Imposing Standby Charges for Fiscal Year Commencing July 1, 2025, was adopted by the following roll call vote:

TREVIÑO: AYE
CHAVEZ: AYE
GARCIA: AYE
SANTANA: AYE
FELLOW: ABSENT

ADOPT ORDINANCE NO. 25-2 RELATING TO BOARD MEMBER COMPENSATION RATE FOR PERFORMANCE OF DISTRICT BUSINESS

The General Manager noted compensation was last increased in 2018 and the proposed adjustment to \$324 per meeting complies with the Water Code.

On motion by Director Treviño, seconded by Treasurer Garcia, Ordinance No. 25-2, Relating to Board Member Compensation Rate for Performance of District Business was adopted by the following roll call vote:

TREVIÑO: AYE
CHAVEZ: AYE
GARCIA: AYE
SANTANA: AYE
FELLOW: ABSENT

NOMINATION FOR ASSOCIATION OF CALIFORNIA WATER AGENCIES REGION 8 ELECTIONS FOR THE 2025/26 TERM AND ADOPTION OF RESOLUTION NO. 05-25-670

The General Manager reported that Director Fellow currently serves on the ACWA Region 8 Board and has expressed interest in continuing to serve for the 2025–2026 term. In order for him to be considered, the Board is asked to adopt Resolution No. 05-25-670, expressing its support for his continued service.

On motion by Director Treviño, seconded by Treasurer Garcia, nomination for Association of California Water Agencies Region 8 elections for the 2025/26 term and Resolution No. 05-25-670 was adopted by the following vote:

AYES: TREVIÑO, CHAVEZ, GARCIA, AND SANTANA
NOES: NONE
ABSTAIN: NONE
ABSENT: FELLOW

INFORMATION ITEMS

The following items listed on the agenda for the information of the Board were read and ordered received and filed: Press Releases and News Articles.

ATTORNEY'S REPORT

District Counsel provided a brief update to the Board, covering the following items: assisted with the preparation and review of the two ordinances adopted during the meeting; provided guidance on public hearing procedures; advised staff on matters related to the District's 457 retirement plan; and continued work on legal aspects of the standby charge.

Counsel also discussed Assembly Bill 259 (AB 259), which proposes an extension of temporary remote meeting provisions initially introduced during the pandemic. These provisions allow board members to attend meetings remotely under specific circumstances—such as illness, childcare, or conducting other government business—by declaring "just cause." AB 259 would extend this flexibility until 2030, with certain requirements.

ENGINEER'S REPORT

The District Engineer provided brief updates on the San Gabriel County WD / Sunny Slope Interconnection, Monrovia Interconnection (USG-7 Reactivation), Boundary Adjustments. A meeting with Cal-American Water on May 22 explored interconnection options. Cal-American raised questions requiring follow-up with San Gabriel County and Sunny Slope. Progress is ongoing. A meeting on April 29 with Upper Water and the City of Monrovia reviewed cost estimates and discussed potential water rights leasing. The City requested 10-year cost projections, and Upper Water will provide reliability data related to MWD supply. Three Valleys MWD submitted updated boundary data on May 20. Staff is reviewing and will report back.

GENERAL MANAGER'S REPORT

The General Manager congratulated Priscilla Lu for reaching her 8th year anniversary with the District. He continued with providing updates on USG-03 operations, the Golden Mussel issue, water storage and upcoming events. He stated that USG-03 resumed service after a 2-week MWD shutdown. Coordination with Watermaster and LA County helped avoid disruption during Morris Dam releases. Flow was increased to 295 CFS with a new orifice plate and over 25,000 AF delivered year-to-date. The District is supporting a legislative change that would enable self-certification of mussel

control plans. A control plan will be needed to continue deliveries if mussels are detected locally. MWD is forming a task force of SWP agencies; testing will begin at USG-03 and downstream. A future MOU with LA County is being considered to share responsibility and liability. Upper Water's goal is to build cyclic storage to 150,000 AF. The good news is the Basin's health and local storage are stronger than in previous droughts. A Water Resiliency Summit will be held on June 16 at LA County Public Works and is hosted by the LA County Water Plan.

METROPOLITAN REPORT

The General Manager reported MWD's board meeting focused on the Delta Conveyance trailer bill and related debt financing, which drew significant public comment. Routine agenda items included engineering contract approvals. The business model initiative is progressing after months of work by all the member agency general managers. The "Camp 4 Water" project evaluation is expected this summer which will prioritize initiatives like Delta Conveyance, Pure Water, Sites Reservoir, and others. Pure Water Project scores well technically but faces challenges due to the high cost (~\$7B). MWD's ability to bond finance such projects remains in question. The Draft Environmental Impact Report (EIR) for the Pure Water Project was recently released; public review is open for 60 days. MWD and the District are meeting with local cities along the proposed pipeline alignment to address traffic and infrastructure concerns. Duarte is likely to submit EIR comments on traffic concerns.

WATER QUALITY REPORT

Director Chavez highlighted a budget workshop was recently held by the WQA. The agency remains fiscally sound, but there are concerns about future federal funding needed for ongoing cleanup efforts. Lastly, staff and lobbyists are actively working with local and federal legislators to ensure continued support and funding for San Gabriel Valley cleanup projects.

A full report was included in the agenda packet.

WATERMASTER REPORT

Kelly Garder, Executive Director, reported on the Key Well elevation. As of May 23rd, the Basin measured 245.1 feet, down 1.1 feet from the prior week. It is expected to rise with USG-03 back in operation. The canyon storage is measuring ~8,000 acre-feet delivered during a 6-7 day delivery. A release of 700 CFS was delivered due to action taken by the San Gabriel River Protective Association. Additional courtesy storage is being built for the Committee of Nine. Rainfall totals are at 7.41 inches YTD, long-term avg: ~18 inches; last year, rainfall measured at 24.15 inches. She reported on Water quality sampling. 55 wells were sampled in April and 41 wells in March via the Stetson. Recently, Watermaster's annual assessments were adopted which include an administrative fee of \$21/AF, a fixed fee of \$5/AF. The RDA of \$175/AF remains unchanged for a third year. The Watermaster Board approved the cyclic storage agreement extension and authorized the signing of MWD's 10-year purchase letter.

AB 1234 COMPLIANCE REPORT

A summary report was provided in the agenda packet.

DIRECTORS' COMMENTS

Director Chavez raised concern over misleading water quality advertising seen on a delivery truck for a showerhead company, suggesting consumer misinformation about tap water.

Director Santana relayed the request from the Government Affairs Committee, for an ad hoc committee to be formed to evaluate two sponsorship opportunities. Directors Chavez and Garcia volunteered to serve on the committee.

FUTURE AGENDA ITEMS

None.

ADJOURNMENT

President Santana asked if there was any other business to come before the Board. There being none, the meeting was adjourned to a public hearing and regular meeting of the Board of Directors to be held on May 28, 2025, at 4:30 p.m.

DocuSigned by:

D2F76CDEC64C4DB...

PRESIDENT

ATTEST

Signed by:

39BD3762977A43C...

SECRETARY

SEAL

Attachment 1
 Consent Item 10 (b)
 May 28, 2025

Demands numbered 22871 through 22928 on the General Fund Account of the Upper District at Citizens Business Bank, totaling \$1,298,106.39 and demands numbered 1306 through 1309 on the Water Fund Account at the same bank totaling \$423,919.61.

22871	Rene Burquan	Inv. 05/03/25UDREI, Waterfest 2025 Band Performer - Deposit (Previously Paid 04/10/25)	\$	500.00
22872	Rene Burquan	Inv. 05/03/25UD-AREI, Waterfest 2025 Band Performer - Final Payment (Previously Paid 04/10/25)		2,500.00
22873	Alliant insurance Service, Inc	Inv. 3055352, Waterfest 2025 Event Liability Coverage (Previously Paid 04/22/25)		2,407.00
22784	California Designs	Inv. 9330, Waterfest 2025 Volunteer T-shirts (Previously Paid 05/01/25)		850.85
22875	Howard's Appliances	Inv. 21415369, Waterfest 2025 Washer Raffle Prize (Previously Paid 05/01/25)		828.23
22876	Sir Speedy	Inv. 49606, Waterfest 2025 Loteria Playing Cards and Signs (Previously Paid 05/01/25)		382.88
22877	789, Inc.	Inv. UW-523240, Branding and Creative Services, May 2025 Inv. UW-528230, Branding and Creative Services, April 2025 (Board approved 7/12/23)	7,425.00 <u>9,790.55</u>	17,215.55
22878	Aaron Read & Associates, LLC	Inv. 214008, State Legislative Advocacy Services, March 2025 (Board approved 01/22/25)		10,000.00
22879	ACWA/JPIA	Inv. 0705629, Health Insurance Premium - May 2025		32,969.74
22880	Aleshire & Wynder, LLP	Legal Services Inv. 95067, Retainer, March 2025 Inv. 95068, Transactional Fees, March 2025 (Board approved 04/13/22)	4,576.00 <u>2,802.80</u>	7,378.80
22881	B&H Photo-Video	Inv.232793036, AV Equipment		1,160.93
22882	Best Best & Krieger, LLP	Inv. 1025492, Federal Legislative Advocacy Services through 3/31/25 (Board approved 01/22/25)		7,500.00
22883	Brian G. Thomas Consulting, LLC	Inv. 265, On-Call Consulting Services		700.00
22884	City of Monrovia	Inv. 05/15/25UD, 2025 Monrovia Days Sponsorship		1,000.00
22885	Department of Industrial Relations	Inv. E 2159828 SB, Elevator Inspection Fee		225.00
22886	Department of Water & Power	Inv. GA438987, Recycled Water Program Permit Fees, May 2025		83.33
22887	Discovery Science Center	Inv. 2057, Water Education Program, February 2025 Inv. 2071, Water Education Program, March 2025	11,155.50 <u>22,826.75</u>	33,982.25
22888	Ecotech Services, Inc.	Inv. 3358, Landscaping Maintenance, April 2025 Inv. 3378, Landscaping Maintenance, May 2025 Inv. 3380, Home Leak Repair Kit Program, Mar - Apr. 2025 (Board approved 06/08/22)	945.00 945.00 <u>22,860.00</u>	24,750.00
22889	Foothill Municipal Water District	Inv. 688, Strategic Consulting Services, April 2025 Cost-Share		2,500.00
22890	G3, Green Garden Group, LLC	Inv. 1383, Virtual Conservation Workshop, 04/08/25 Inv. 1382, In-Person Conservation Workshop, 03/27/25	1,500.00 <u>1,500.00</u>	3,000.00
22891	Home Depot Credit Services	Building Maintenance through 04/13/25 Inv. 1541769 Inv. 8303727	22.02 <u>152.56</u>	174.58

22892	Image Property Services, LLC	Inv. MCS12402, Janitorial Services, March 2025 Inv. MCS13307, Janitorial Consumables, March 2025	1,907.59 183.83	2,091.42
22893	Industry Hills Charity Pro Rodeo	Inv. 25-058, Rodeo Partner Sponsorship		500.00
22894	Joey C. Soto	Inv. 2025-JD-GA-MAR-126, Grant Writing Services, MAR 2025 (Board approved 06/08/22)		1,175.00
22895	John Robinson Consulting, Inc	Inv. UD202301-15, As-needed Engineering Support Services, March 2025		330.00
22896	La Opinion	Inv. 129490325, Evento Primavera Ads, 03/15/25 - 03/29/25		1,850.00
22897	Luis Aguilar	Inv. 0074601, District Logo Items Inv. 0074602, District Logo Items	257.40 193.05	450.45
22898	Power Trip Rentals	Inv. 05/03/25UD, Waterfest 2025 Generator Rentals		3,704.86
22899	Promo Direct	Inv. N183674, District Logo Items Inv. N184408, District Logo Items	6,816.91 532.14	7,349.05
22900	Quality Logo Products	Inv. QSI-1176401, District Logo Items Inv. QSI-1177218, District Logo Items	6,495.22 7,221.65	13,716.87
22901	Registrar-Recorder/Cnty Clerk	Inv. 25-2191, 2024 Presidential General Election Cost Allocation		251,858.21
22902	Rogers, Anderson Malody & Scott	Inv. 77019, Reimbursement for State Controllers Report for FY 2024		700.00
22903	Saysha Gomez	Inv. 100, Waterfest 2025 Face Painting		360.00
22904	SCWUA	Inv. 388980, 2025 Annual William Whiteside Golf Tournament Sponsorship		800.00
22905	Signarama-Covina	Inv. INV-33111, Pop up Tents Inv. INV-33141, Waterfest 2025 Banner Inv. INV-33176, Waterfest 2025 Banners Inv. INV-33203, Waterfest 2025 Banner Inv. INV-33250, Waterfest 2025 Banner	2,682.94 950.91 1,989.00 679.91 455.81	6,758.57
22906	Spectrum Reach	Inv. 640047749, Water Campaign Ads, Feb. - Mar. 2025		1,500.30
22907	Stetson Engineers, Inc.	Inv. 2533-227, General Engineering Support Services, February 2025 Inv. 2728-035, Integrated Resources Plan Update, February 2025	15,274.49 2,271.50	17,545.99
22908	Upper District Payroll Fund	Inv. MAR 25, Reimbursement of Payroll and Payroll Taxes for Inv. MAR 25D, Reimbursement of Payroll Taxes for Directors	147,122.13 8,005.83	155,127.96
22909	U.S. Bank Corporate Payment System	CalCard Charges through 04/22/25 Membership/Other Meetings, Travel, Conferences Computer Systems/Office Equipment/Supplies/Maintenance & Service/ Conservation Program Expenses, Education and Outreach	246.72 5,309.58 1,471.71 2,205.67	9,233.68
22910	VC3, Inc.	Inv. INV35060729VC3, Windows 11 Refresh, Boardroom Laptop Inv. INV35060863VC3, Remote Desktop Services, Labor Cost Inv. INV3560963VC3, Remote Desktop Services Server Inv. VC3-199999, IT Management Services, April 2025 Inv. VC3-200173, Windows 11 Refresh, Labor Cost (Board approved 10/11/23)	1,644.70 3,712.00 3,098.70 3,172.04 600.00	12,227.44
22911	Via Promotionals, Inc.	Inv. 22803, District Logo Items Inv. 22825, District Logo Items	1,480.44 2,389.26	3,869.70
22912	Vibiana L Morales	Inv. INV0012, Waterfest 2025 Face Painter		390.00
22913	Water Education Foundation	Inv. WEFMEM2025ML2066, 2025 WEF Membership Dues		5,000.00
22914	B&H Photo-Video	Inv. 232093868, AV Equipment Inv. 233486363, AV Equipment	2,233.75 3,311.69	5,545.44
22915	Carol Kwan	Inv. W250315, Bottle Water Program		2,103.40
22916	Orbit Event Rentals	Inv. 54812, Waterfest 2025 Event Rentals - 2nd payment		13,358.56
22917	State Water Resource Control Board	Inv. 09803-25-13, Package 1 Annual State Revolving Fund Loan Repayment		527,409.19
22918	Tacoholics Anonymous	Inv. 0503251, Waterfest 2025 VIP Caterer		2,135.81

22919	Upper District Revolving Fund	Inv. APR 25, Revolving Fund Account Replenishment - April 2025		
		Office Supplies	710.55	
		Computer Systems/Equipment/Maintenance/Insurance/Outside	759.09	
		Directors's Outreach	1,000.00	
		Telephone/Utilities/Building Maintenance	4,404.88	
		Workers Compensation	1,667.53	
		Water Conservation Program Expenses	1,085.01	
		WRP Operation & Maintenance/Permits/Water Purchases/Public	50,151.84	
		Medical/ODA Reimbursement/Processing Fee/Others	<u>5,164.98</u>	64,943.88
22920	World Journal LA, LLC	Inv. 3868906, Waterfest 2025 Ads		2,720.00
22921	Bravo Productions	Inv. 05/03/25B, Waterfest 2025 Event Planner, Final Payment		8,152.50
22922	Registrar-Recorder/Cnty Clerk	Inv. 25-2191REV, Supplemental Invoice for 2024 Presidential General Election		16,533.75
22923	Anthony Fellow	Director's Compensation, March 2025		
		7 Days District Business	1,785.00	
		8 Days MWD Business	2,040.00	
		Meeting/Travel Expenses/Allowance	516.87	
		Less Deferred Comp.	(500.00)	
		Less Taxes Withheld	<u>(1,245.33)</u>	2,596.54
22924	Katarina Garcia	Director's Compensation, March 2025		
		9 Days District Business	2,295.00	
		Meeting/Travel Expenses/Allowance	516.87	
		Less Deferred Comp.	(500.00)	
		Less Taxes Withheld	<u>(372.90)</u>	1,938.97
22925	Ed Chavez	Director's Compensation, April 2025		
		10 Days District Business	2,550.00	
		Meeting/Travel Expenses/Allowance	552.15	
		Less Deferred Comp.	(2,040.00)	
		Less Taxes Withheld	<u>(1,022.22)</u>	39.93
22926	Charles Treviño	Director's Compensation, April 2025		
		9 Days District Business	2,295.00	
		Meeting/Travel Expenses/Allowance	(164.49)	
		Less Deferred Comp.	(500.00)	
		Less Taxes Withheld	<u>(954.24)</u>	676.27
22927	Jennifer Santana	Director's Compensation, April 2025		
		7 Days District Business	1,785.00	
		Meeting/Travel Expenses/Allowance	516.87	
		Less Deferred Comp.	(500.00)	
		Less Taxes Withheld	<u>(437.33)</u>	1,364.54
22928	Katarina Garcia	Director's Compensation, April 2025		
		9 Days District Business	2,295.00	
		Meeting/Travel Expenses/Allowance	516.87	
		Less Deferred Comp.	(500.00)	
		Less Taxes Withheld	<u>(372.90)</u>	1,938.97
			TOTAL	<u>\$ 1,298,106.39</u>
1306	Central Basin MWD	Invoice No. USGV-MAR25, Purchase of 0.9 AF of Recycled Water in (Previously Paid 05/01/25)		\$ 660.76
1307	Metropolitan Water District	Invoice No. 11815, Purchase of 279.3 AF of Treated Water in March		402,231.44
1308	Suburban Water System	Invoice No. 6786, Phase IIB Normal Operating Charge, April 2025		1,889.81
1309	San Gabriel Valley MWD	Invoice No. 575, 79.74 AF of Water Delivered through the Alhambra/MWD Exchange Agreement in March @ \$240 per AF		<u>19,137.60</u>
			TOTAL	<u>\$ 423,919.61</u>