

**A REGULAR MEETING OF THE BOARD OF DIRECTORS
UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
602 E. HUNTINGTON DRIVE, SUITE B, MONROVIA, CA 91016
8:00 A.M. – FEBRUARY 9, 2022**

SPECIAL NOTICE

Teleconference Accessibility

Pursuant to the newly adopted provisions of the Brown Act and consistent with the Board's Resolution ratifying the declaration of a state of emergency by the State of California in response to the COVID-19 pandemic, the Upper District will hold its board meeting via teleconference or the most rapid means of communication available at the time. Instructions to participate in the teleconference are below:

Attendee Zoom Webinar Link
<https://us02web.zoom.us/j/84619306540>

Meeting ID: 846 1930 6540

Telephone Dial:
1 (669) 900-6833 US

Meeting ID: 846 1930 6540

Public comments may be made through teleconference when prompted by the President during the public comment period. Public comments may also be provided by emailing venessa@usgvmwd.org in advance of the meeting. Please indicate "PUBLIC COMMENT" in the subject line.

AGENDA

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL OF BOARD OF DIRECTORS
3. ADOPTION OF AGENDA [1]
4. PUBLIC COMMENT
Anyone wishing to discuss items should do so now. A three-minute time limit on remarks is requested.
5. COMMITTEE REPORTS [2]
 - (a) Administration and Finance (*Santana, Chair – Fellow, Vice-Chair*)
Minutes of meeting held on February 1, 2022 enclosed.
 - (b) Water Resources and Facility Management (*Treviño, Chair – Garcia, Vice-Chair*)
Minutes of meeting held on February 2, 2022 to be distributed at the meeting.
 - (c) Government Affairs and Community Outreach (*Fellow, Chair – Treviño, Vice-Chair*)
Minutes of meeting held on February 7, 2022 to be distributed at the meeting.
6. CONSENT CALENDAR [1]
 - (a) Approve minutes of a public hearing and regular meeting of the Board of Directors held on January 26, 2022 at 8:00 a.m.

- (b) Approve List of Demands.
- (c) Financial Reports – December 2021.
 - 1. Financial Statements.
 - 2. Quarterly Report on Investments.
 - 3. Director’s Public Outreach.
- (d) Resolution No. 02-22-633, Re-ratifying the Proclamation of a State of Emergency by Governor Newsom, and Reauthorizing Remote Teleconference Meetings.
- (e) Authorize Execution of Negotiated Tax Exchange Resolution from Annexation of Petition No. 14-221 to County Lighting Maintenance District 1687.
- (f) Amendment of professional services agreement with Accent Computer Solutions, Inc., for information technology (IT) management and support services, extending the term of the agreement to December 31, 2023 and increasing the amount payable by \$100,000 for an overall contract amount not-to-exceed \$400,000.
- (g) Amendment of professional services agreement with Rogers, Anderson, Malody & Scott, LLP, to provide financial audit service for the fiscal years ending June 30, 2022 and 2023, and increasing the amount payable by \$59,970 for an overall contract amount not-to-exceed \$148,040.
- (h) Amendment of professional services agreement with Willdan Financial Services, to provide standby charge administration service for fiscal years 2022/23, 2023/24 and 2024/25 and increasing the amount payable by \$54,600 for a total amount not-to-exceed \$108,100.

7. ACTION/DISCUSSION ITEMS [1]

- (a) Award of Construction Contract for Upper District’s Tenant Improvement Project (*Staff memorandum enclosed.*)

Recommendation

The Water Resources and Facility Management Committee recommends that the Board of Directors:

- 1. Accept the bid submitted by the lowest responsive bidder, Marjani Builders, Inc., in the amount of \$3,160,000.00 and authorize the General Manager to execute a contract and Notice to Proceed, subject to District Counsel review, to perform the required work; and,
- 2. Authorize the General Manager to file a Notice of Exemption under CEQA as a categorical exemption for existing facilities.

8. INFORMATION ITEMS (These items are for the information of the Board of Directors and require no action) [2]

- (a) Press Releases and News Articles.

9. ATTORNEY'S REPORT [2]
10. ENGINEER'S REPORT [2]
11. GENERAL MANAGER'S REPORT [2]
12. METROPOLITAN REPORT [2]
13. WATER QUALITY AUTHORITY REPORT [2]
14. WATERMASTER REPORT [2]
15. AB 1234 COMPLIANCE REPORT [2]
16. DIRECTOR'S COMMENTS [2]
17. FUTURE AGENDA ITEMS [1]
18. ADJOURN TO CLOSED SESSION – NONE
19. ADJOURNMENT - To a public hearing and regular meeting of the Board of Directors to be held on February 23, 2022 at 8:00 a.m. via teleconference or the most rapid means of communication available at the time.

LEGEND: [1] INDICATES ACTION ANTICIPATED BY BOARD OF DIRECTORS ON THIS ITEM
[2] INDICATES INFORMATION ITEM - NO BOARD ACTION NECESSARY

PRESIDENT ED CHAVEZ, PRESIDING

American Disabilities Act Compliance (*Government Code Section 54954.2(a)*)



To request special assistance to participate in this meeting, please contact the Upper District office at (626) 443-2297 or venessa@usgvmwd.org at least 24 hours prior to meeting.

