

**SPECIAL  
ADMINISTRATION AND FINANCE  
COMMITTEE MEETING  
AND  
SPECIAL MEETING OF THE  
BOARD OF DIRECTORS**



602 E. Huntington Drive, Suite B  
Monrovia, CA 91016

(626) 443-2297  
www.upperdistrict.org

**Tuesday, July 13, 2021  
4:00 P.M.**

**Committee Members:**

Jennifer Santana, Chair  
Tony R. Fellow, Vice-Chair

**SPECIAL NOTICE - Teleconference Accessibility**

*Pursuant to Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 outbreak, the Upper District will hold this meeting via teleconference or the most rapid means of communication available at the time. Instructions to participate in the teleconference are below:*

**Attendee Join Zoom Webinar**

**<https://us02web.zoom.us/j/87331207524>**

**Telephone Dial: 1 (669) 900-6833**

**Webinar ID: 873 3120 7524**

*Public comments may be made through teleconference when prompted by the Chair during the public comment period. Public comments may also be provided by emailing [Venessa@usgvmwd.org](mailto:Venessa@usgvmwd.org) in advance of the meeting. Please indicate "PUBLIC COMMENT" in the subject line.*

*If you have difficulty connecting to the teleconference line, please call (626) 443-2297 or email [Ruben@usgvmwd.org](mailto:Ruben@usgvmwd.org). It may take a few minutes to join Zoom or connect via telephone so please join early.*

\*The Administration and Finance Committee meeting is noticed as a joint committee meeting with the Board of Directors for the purpose of compliance with the Brown Act. Members of the Board who are not assigned to the Administration and Finance Committee may attend and participate as members of the Board, whether or not a quorum of the Board is present. To preserve the function of the Committee as advisory to the Board, members of the Board who are not assigned to the Administration and Finance Committee will not vote on matters before the Committee.

**Communications**

1. Call to Order
2. Public Comment

**Discussion/Action**

3. Quarterly Investment Update – June 30, 2021. *(Quarterly report attached. A representative from Chandler Asset Management will be in attendance to provide a presentation.)*
4. Amendments to Policy Manual. *(Staff memorandum enclosed.)*

**Oral Reports**

5. Preliminary Financial Report – June 30, 2021

**Other Matters**

- 7.

**Adjournment**

**Next Meeting:** Tuesday, August 3, 2021.



**American Disabilities Act Compliance** *(Government Code Section 54954.2(a))*

To request special assistance to participate in this meeting, please contact the Upper District office at (626) 443-2297 or [valeria@usgvmwd.org](mailto:valeria@usgvmwd.org) at least 24 hours prior to meeting.

